

WEDNESDAY, OCTOBER 19, 2016

A MEETING OF THE SCHUYLKILL COUNTY PRISON BOARD WAS HELD ON WEDNESDAY, OCTOBER 19, 2016 AT 11:00 AM IN THE COMMISSIONERS' BOARD ROOM.

ATTENDING: COMMISSIONER GEORGE F. HALCOVAGE, JR.; COMMISSIONER FRANK J. STAUDENMEIER; COMMISSIONER GARY HESS; CONTROLLER JOY; SHERIFF'S FIRST DEPUTY, BRIAN TOBIN; DISTRICT ATTORNEY CHRISTINE HOLMAN; COUNTY SOLICITOR AL MARSHALL AND COUNTY ADMINISTRATOR, GARY BENDER.

ALSO ATTENDING: WARDEN GENE BERDANIER; DEPUTY WARDEN DAVE WAPINSKY; HUMAN RESOURCE DIRECTOR/RISK MANAGER, MARTINA CHWASTIAK; PUBLIC WORKS DIRECTOR, PAUL FETTEROLF; AND FRANK KOMYKOSKI, PRIMECARE VICE PRESIDENT OF OPERATIONS.

SESSION WAS CALLED TO ORDER BY COMMISSIONER HALCOVAGE AND BEGAN WITH THE PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES

COMMISSIONER HALCOVAGE ASKED IF EVERYONE HAD TIME TO READ OVER THE MINUTES OF THE SEPTEMBER 21, 2016 PRISON BOARD MEETING AND IF THERE WERE ANY ADDITIONS OR CORRECTIONS.

MOTION

THERE BEING NO ADDITIONS OR CORRECTIONS, IT WAS MOVED BY DISTRICT ATTORNEY CHRISTINE HOLMAN, SECONDED BY CONTROLLER JOY TO APPROVE THE MINUTES OF THE PREVIOUS MEETING.

MOTION UNANIMOUSLY ADOPTED

STATE OF PRISON REPORT

WARDEN BERDANIER GAVE THE FOLLOWING STATE OF PRISON REPORT:

FINANCIAL REPORT:

BUDGET INFORMATION FOR THE MONTH OF SEPTEMBER, 2016:

REVENUE:

\$ 240.00	-	ROOM & BOARD FROM THE WORK RELEASE PROGRAM
\$ 61.19	-	REIMBURSED EXPENDITURE

TOTAL REVENUE - \$301.19

EXPENDITURES:

\$229,081.85	-	SALARIES/WAGES
\$ 400.00	-	TRAINING
\$ 39,726.64	-	OVERTIME
\$ 700.00	-	IN LIEU OF BENEFITS
\$ 9,850.75	-	MATERIALS & SUPPLIES
\$ 34,814.17	-	GROCERIES
\$ 1,795.75	-	CLEANING SUPPLIES
\$ 13,379.40	-	FUEL, ELECTRIC, WATER & SEWER
\$ 29,194.09	-	TEMPORARY HOUSING
\$ 79,060.28	-	PROFESSIONAL SERVICES
\$ 40.00	-	TRAVEL EXPENSES
\$ 2,112.96	-	OTHER
\$ 1,245.93	-	NON-PAYROLL COMMISSIONS & EXPENSES
\$ 3,889.07	-	MAINTENANCE & REPAIRS
\$ 936.00	-	MAINTENANCE AGREEMENTS
\$ 77.00	-	COPIER-CAPITAL LEASES

TOTAL EXPENDITURES - \$446,303.89

PHYSICAL PLANT:

COMPLETED THE ANNUAL HAZARD IDENTIFICATION FORMS FOR THE COUNTY.

REPLACED THE CEILING TILES IN THE WOMEN'S RESTROOM.

WACOR REPAIRED THE MONITOR IN B CONTROL ROOM, REPLACED ONE CCTV CAMERA, AND TWO OTHERS WERE ORDERED. CAMERA AT THE BACK GATE WAS REPAIRED, IT WAS A CONNECTION ISSUE. I HAVE ALSO REQUESTED A QUOTE TO ADD 3 MORE CAMERAS WHICH I BELIEVE CAN BE PURCHASED FROM THIS YEAR'S BUDGET.

INSTALLED A NEW DOOR HANDLE ON AN EXIT DOOR IN F BLOCK.

INSTALLED A NEW REPLACEMENT WINDOW IN THE WORK RELEASE AREA. ALL WINDOWS ARE NOW IN GOOD WORKING CONDITION.

COORDINATED THE DELIVERY OF A NEW METAL DETECTOR TO REPLACE THE ORIGINAL UNIT WHICH WAS OVER 25 YEARS OLD AND NOT WORKING. UNIT WAS ASSEMBLED AND INSTALLED IN THE MAIN ENTRANCE OF THE FACILITY.

HEAT IN THE FACILITY HAS BEEN USED MOSTLY DURING EVENING HOURS AS NEEDED.

TWO BIDS WERE RECEIVED FOR THE KITCHEN FLOOR REPAIR PROJECT. A 3' X 7' SECTION OF FLOOR NEEDS TO BE PATCHED WITH EPOXY CEMENT BEFORE DELIVERY OF THE NEW KITCHEN EQUIPMENT.

A SEWER BLOCKAGE OCCURRED IN THE LAUNDRY ROOM. SEVERAL ATTEMPTS BY OUR MAINTENANCE AND THEN LOSCH WERE MADE TO UNBLOCK THE PIPE FAILED. DURING A CAMERA INSPECTION IT WAS DISCOVERED THE 4" PIPE WAS SIGNIFICANTLY CORRODED. A FOLLOW UP APPOINTMENT IS SCHEDULED TO HAVE A JET MACHINE TO CLEAN OUT THE PIPE.

BOTH PRISON COUNTY VEHICLES WERE SERVICED AT STS FOR MECHANICAL PROBLEMS. VEHICLES WERE RETURNED TO FACILITY ON 10/18/16.

A WASHING MACHINE IN THE MAIN LAUNDRY ROOM WAS NOT WORKING RECENTLY, AND CENTRAL PA LAUNDRY WAS CONTACTED. THE CONTACTOR WAS BAD AND REPLACED, AS WELL AS REPAIRING THE DOOR LOCK. THIS MACHINE HAS NOT BEEN OPERATING WELL FOR SOME TIME AND A REQUEST IN THE 2017 BUDGET WAS MADE TO REPLACE THE MACHINE.

ON 10/17/16, DALLAGO EXCAVATING STARTED WORK ON THE PARKING LOT.

POPULATION REPORT:

A CENSUS REPORT WAS PROVIDED TO BOARD MEMBERS AND ATTACHED TO THEIR AGENDAS.

THE TOTAL AVERAGE INMATE POPULATION FOR THE MONTH OF SEPTEMBER, 2016 WAS 234 INMATES.

THE AVERAGE MALE POPULATION WAS AT 180, AND THE AVERAGE FEMALE POPULATION WAS 54.

THE PEAK INMATE CENSUS FOR SEPTEMBER, 2016 WAS 257 INMATES, AND THE PEAK FEMALE INMATE CENSUS WAS 61 INMATES.

TODAY'S TOTAL POPULATION IS 239 INMATES WITH 192 BEING MALE INMATES AND 47 BEING FEMALE INMATES.

AT THE TIME OF THIS REPORT, WARDEN SAID 38 INMATES ARE BEING HOUSED ELSEWHERE: 13 IN COLUMBIA COUNTY; 11 IN CENTRE COUNTY; 9 IN DELAWARE COUNTY AND 5 IN BERKS COUNTY.

SNYDER COUNTY AND CLINTON COUNTY HAVE BOTH AGREED TO NEGOTIATE HOUSING AGREEMENTS IF ADDITIONAL TRANSFERS ARE NEEDED IN THE FUTURE.

MEDICAL REPORT:

A 2016 STATISTICAL REPORT FROM PRIMECARE MEDICAL, INC. FOR THE MONTH OF AUGUST IS ATTACHED TO THE BOARD MEMBERS' AGENDAS.

THERE WERE 154 COMMITMENTS PROCESSED BY THE MEDICAL DEPARTMENT.
THERE WERE 10 X-RAYS AND 20 EKG'S TAKEN IN-HOUSE BY MOBILE X-RAY IMAGING, INC.

THERE WERE NO HOSPITAL ADMISSIONS.

THERE WERE 9 OUTSIDE APPOINTMENTS.

THERE WERE 18 INMATES SEEN BY THE DOCTOR AT SICK CALL.

THERE WERE 140 INMATES SEEN BY THE NURSE PRACTITIONER/PHYSICIAN ASSISTANT.

THERE WERE 154 INMATES SEEN BY THE NURSE AT SICK CALL.

THERE WERE 36 INMATES SEEN BY THE DENTIST.

WARDEN BERDANIER INFORMED THE BOARD THAT THE QUARTERLY MEETING WITH PRIME CARE WAS HELD THIS MORNING AND THINGS ARE GOING WELL. HE SAID THAT THERE IS ONE INMATE IN THE HOSPITAL AND THAT IS REQUIRING SOME OVERTIME. THE MEDICAL DEPARTMENT IS WORKING WITH THE HOSPITAL OFFICIALS TO HAVE THE INMATE RETURNED AS SOON AS POSSIBLE.

WARDEN BERDANIER INFORMED THE BOARD THAT AFTER READING THE MEDICAL REPORT IF ANYONE HAS ANY QUESTIONS TO PLEASE CONTACT HIM.

PROGRAMMING:

SCHUYLKILL COUNTY ADULT PROBATION/ PAROLE DEPARTMENT
WORK RELEASE REPORT FOR SEPTEMBER, 2016

THE FOLLOWING REPORT WAS SUBMITTED BY WORK RELEASE COORDINATOR, JOSEPH F. HUTH:

TWO (2) INMATES PARTICIPATED IN THE WORK RELEASE PROGRAM, FIVE (5) INMATES PARTICIPATED IN THE VOCATIONAL REHABILITATION PROGRAM AND INMATES UTILIZED AS UTILITY WORK FOR THE PRISON OCCUPIED TWO (2) BEDS. ONE (1) INMATE IS ELIGIBLE FOR PAROLE THIS BED SHOULD BECOME AVAILABLE BY MONTHS END. NO (0) INMATES WERE REMOVED FROM THE PROGRAM FOR VIOLATION OF PRISON OR WORK RELEASE POLICY. ONE (1) FEMALE INMATE PARTICIPATED IN THE WORK RELEASE PROGRAM. FIVE (5) MALES AND TWO (2) FEMALES ARE AWAITING APPROVAL/ADMITTANCE TO THE WORK RELEASE PROGRAM. SIX (6) MALE DEFENDANTS ARE AWAITING APPROVAL/ADMITTANCE TO THE VOCATIONAL REHABILITATION PROGRAM.

MONTHLY REVENUES ARE AS FOLLOWS:	ROOM AND BOARD	COSTS AND FINES
SEPTEMBER 2016:	\$240.00	\$120.00
TOTAL TO DATE (YEAR 2016):	\$24,592.00	\$7,990.00

SCHUYLKILL COUNTY ADULT PROBATION/PAROLE DEPARTMENT
VOCATIONAL REHABILITATION PROGRAM REPORT FOR SEPTEMBER 2016

THE FOLLOWING REPORT WAS SUBMITTED BY VOCATIONAL REHABILITATION COORDINATOR, JASON MACUNAS:

THE VOCATIONAL REHABILITATION PROGRAM COMPLETED FIFTEEN (15) JOBS IN FIFTEEN (15) WORKING DAYS FOR THE MONTH. THERE WERE ELEVEN (11) COMMUNITY SERVICE JOBS AND TWO (2) JOBS WERE COMPLETED FOR THE COUNTY. TWO (2) JOBS WERE COMPLETED FOR SENIOR SERVICES FOR SENIOR CITIZENS THROUGHOUT THE COUNTY.

SCHUYLKILL COUNTY ADULT PROBATION/PAROLE DEPARTMENT
PRE RELEASE REPORT FOR SEPTEMBER 2016

THE FOLLOWING REPORT WAS SUBMITTED BY SUPERVISOR, LYNN HOLDEN:

A TOTAL THIRTEEN (13) OFFENDERS WERE PLACED ON THE PRE-RELEASE STATUS DURING THE MONTH OF SEPTEMBER 2016. A TOTAL OF FIFTY-FOUR (54) TOTAL OFFENDERS WERE ACTIVE ON PRE-RELEASE STATUS SAVING ONE THOUSAND ONE HUNDRED THREE (1,103) TOTAL JAIL DAYS AT THE SCHUYLKILL COUNTY PRISON. TWO (2) PARTICIPANTS WERE REMOVED FOR VIOLATIONS. APPROXIMATELY THREE THOUSAND THREE HUNDRED NINE (3,309) ALCOHOL TESTS WERE ADMINISTERED AND SEVENTY-ONE (71) DRUG TESTS WERE TAKEN ON FIFTY-FOUR (54) PARTICIPANTS ON PRE-RELEASE STATUS.

ALL BOARD MEMBERS RECEIVED A COPY OF THE EDUCATION PROGRAM REPORT.

WARDEN BERDANIER INFORMED THE BOARD THAT THE PROBATION OFFICE IS CONTINUOUSLY RESEARCHING CANDIDATES FOR THEIR ELIGIBILITY TO BE PLACED IN THE PRE RELEASE PROGRAM WHICH WILL HELP WITH THE OVERCROWDING ISSUE.

AT THIS TIME, WARDEN BERDANIER INFORMED THE BOARD THAT IF THEY HAD ANY QUESTIONS TODAY ON THE REPORTS TO PLEASE CONTACT HIM.

PERSONNEL:

CURRENTLY THERE ARE TWO (2) CORRECTIONAL OFFICERS OFF-DUTY ON EXTENDED MEDICAL LEAVE, AND ONE (1) CORRECTIONAL OFFICER ON RESTRICTED-DUTY STATUS.

STAFF VACANCY REPORT: THREE (3) PT CORRECTIONAL OFFICER POSITIONS.

CORRECTIONAL OFFICERS, PAVALKO AND JIMENEZ, GRADUATED FROM THE BERKS COUNTY BASIC TRAINING ACADEMY ON 10/17/16. THE SEVEN PART TIME OFFICERS ARE ATTENDING BASIC TRAINING AT BERKS COUNTY PRISON FROM 10/19/16 THROUGH 11/23/16.

OTHER:

IMPLEMENTATION OF THE NEW LOCKDOWN PROGRAM IS SCHEDULED FOR 11/28/16.

AT THIS TIME, WARDEN BERDANIER EXPLAINED THE LOCKDOWN PROGRAM TO THE BOARD. HE SAID THAT THE LOCKDOWN PROGRAM IS PART OF THEIR COMMISSARY VENDOR, OASIS WHO CONTROLS AND HANDLES THE FINANCIAL COMPONENT OF THE SYSTEM.

THE NEW INMATE MANAGEMENT SYSTEM PROGRAM, UCM-UNIFIED CASE MANAGEMENT, IS BEING WORKED ON. AT THIS POINT, THE CASE MANAGERS ARE ASSISTING US WITH DESIGNING THE FORMAT OF THE PROGRAM, AND ARE TARGETING THE FIRST QUARTER OF 2017 FOR GOING LIVE.

COMMISSIONER HALCOVAGE INFORMED THE BOARD THAT THIS SYSTEM IS CURRENTLY BEING USED BY THE ADULT PROBATION OFFICE.

SINCE THERE WAS NO ADDITIONAL QUESTIONS, COMMISSIONER HALCOVAGE CALLED FOR A VOTE TO APPROVE THE PRISON REPORT AS PRESENTED.

MOTION

IT WAS MOVED BY DISTRICT ATTORNEY CHRISTINE HOLMAN, SECONDED BY COMMISSIONER STAUDENMEIER, TO APPROVE THE STATE OF THE PRISON REPORT AS PRESENTED.

MOTION UNANIMOUSLY ADOPTED

PERSONNEL COMMITTEE

COMMISSIONER STAUDENMEIER, CHAIRMAN OF THE PERSONNEL COMMITTEE INFORMED THE BOARD THAT THERE WERE NO PERSONNEL ISSUES TO DISCUSS.

NEW BUSINESS

COMMISSIONER HALCOVAGE INFORMED THE BOARD THAT THEY ARE LOOKING TO SEE WHAT PROGRAMS AND COMPANIES ARE OUT THERE THAT COULD HELP TRANSITION AN INDIVIDUAL INTO SOCIETY ONCE THEY LEAVE THE JAIL.

PUBLIC PARTICIPATION

THERE WAS NO PUBLIC PARTICIPATION.

ADJOURNMENT

THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS ADJOURNED.

ATTEST: _____