

## Schuylkill County Court of Common Pleas Custody Filing and Procedural Information

Custody Actions must be filed in the following office:  
Prothonotary  
Schuylkill County Courthouse  
401 N. Second Street  
Pottsville, PA 17901

Office hours: Monday-Friday, 8:30 a.m. - 4:30 p.m.

Fees and copies of each pleading/form:

### Custody:

Complaint for Custody with Stipulation: \$108.50 (Original & 1 copy required on filing)

Complaint for Custody with Conference: \$215.00 (Original & 3 copies required on filing)

Petition for Modification of Custody: \$175.50 (Original & 3 copies required on filing)

Schuylkill County website: [www.co.schuylkill.pa.us](http://www.co.schuylkill.pa.us) provides access to:

- Local Rules (Law Library Section)
- Local Forms(Prothonotary Section)
  - Praecept for Certification-Prothonotary Form 205.2(b)
  - Custody Scheduling Order
    - (In addition to the information required by Pa.R.C.P. 1915.15(a) and (b), each complaint for custody, partial custody, or visitation, or a petition to modify an existing custody order, shall have attached to its front a Custody Scheduling Order).
  - Criminal Abuse History Form
  - Application for Continuance
- Kids First Brochure and Registration Form (Home Page)

State Forms are available on the UJS website: [www.pacourts.us](http://www.pacourts.us)