



Planning Commission
County of Schuylkill
2016 DEADLINES AND MEETING DATES

Application Submittal Deadline	Reviewing Engineer's Report Available	Deadline for Submittal of Corrected Plans	Planning Commission Meeting Date
Monday, January 4th	Monday, January 11 th	Friday, January 15 th	Wednesday, January 20 th
Thursday, January 21st	Thursday, February 4 th	Thursday, February 11 th	Wednesday, February 17 th
Thursday, February 18th	Thursday, March 3 rd	Thursday, March 10 th	Wednesday, March 16 th
Thursday, March 17th	Thursday, April 7 th	Thursday, April 14 th	Wednesday, April 20 th
Thursday, April 21st	Thursday, May 5 th	Thursday, May 12 th	Wednesday, May 18 th
Thursday, May 19th	Thursday, June 2 nd	Thursday, June 9 th	Wednesday, June 15 th
Thursday, June 16th	Thursday, July 7 th	Thursday, July 14 th	Wednesday, July 20 th
Thursday, July 21st	Thursday, August 4 th	Thursday, August 11 th	Wednesday, August 17 th
Thursday, August 18th	Thursday, September 8 th	Thursday, September 15 th	Wednesday, September 21 st
Thursday, September 22nd	Thursday, October 6 th	Thursday, October 13 th	Thursday, October 20 th
Thursday, October 20th	Thursday, November 3 rd	Wednesday, November 9 th	Wednesday, November 16 th
Thursday, November 17th	Thursday, December 8 th	Thursday, December 15 th	Tuesday, December 20 th
Thursday, December 22nd	Thursday, January 5 th	Thursday, January 12 th	Wednesday, January 18 th

All plan applications shall be accompanied by the required number of plans, documents and filing fee, as well as any provisions listed in each article under "Required Submission". The Director or the Director's designee shall check all plans and documents to determine administrative completeness. This includes a review by the Zoning Officer to determine if the plan meets the requirements of the applicable zoning ordinance. If defective, the application shall be returned to the applicant with a statement that the application is incomplete; otherwise, the application shall be deemed accepted for filing as of the date of submission and move to technical review. Acceptance shall not, however, constitute a waiver of any deficiencies or irregularities.

After completion of the technical review by the County Engineer, the Planning Office will provide via fax or email, if email is provided by the Surveyor/Engineer, the Reviewing Engineer's Report when the report becomes available. This technical review will be forwarded to the Surveyor/Engineer *only* unless otherwise requested by the applicant.

Typically, plans are reviewed and placed on the meeting agenda in accordance with the schedule above. However, applicants should be aware as permitted by the County Subdivision and Land Development Ordinance, the Planning Commission may need additional time to review and act upon a plan. The Planning Commission *must act* within ninety (90) days following the date of the regular meeting, next following the date the application is filed, to approve, conditionally approve or disapprove the plan.

Final meeting agenda will be posted on county website Monday preceding meeting.