

LINDA L. MARCHALK
County Treasurer



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Deputy Treasurer

TREASURER'S OFFICE
COUNTY OF SCHUYLKILL
401 NORTH SECOND STREET
POTTSVILLE, PENNSYLVANIA 17901-2520
Telephone 570-628-1434
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APPLICATION FOR A BINGO LICENSE

ALL INFORMATION MUST BE TYPED OR PRINTED IN BLACK OR BLUE INK

1. Select the appropriate box: Initial Application Annual Renewal
2. Submit a check, cashier's check or money order payable to the "Schuylkill County Treasurer" for the fee due.

TYPE OF APPLICATION FEE

- Regular application \$100.00
- Senior Citizen group only \$50.00
- 3-day only \$15.00
- Entertainment Only \$0.00

3. Name of the Association

4. Phone number (_____) - _____ - _____

5. The organization's street address (include city, state & zip code)

Street: _____

City, State, Zip: _____

6. Address of the location where the bingo games will be played (include city, state & zip code)

Street: _____

City, State, Zip: _____

7. Date on which the organization was formed: _____

8. Indicate the type of organization (volunteer fire company, ambulance, religious, charitable, fraternal, veterans, civic (includes non-profit organizations within the established primary and secondary public, private and parochial school systems), county fair or agricultural association or auxiliary thereof, senior citizen residential housing center, senior citizen group).

9. Will the organization conduct bingo during only one period this year, which shall not exceed three consecutive days? If YES, indicate dates.

YES (dates) _____ NO

10. Is the organization a senior citizen's group, which conducts bingo for its members only?

YES NO

11. Does the membership consist exclusively of elderly residents of a senior citizen housing project?

YES NO

12. Bingo Equipment: The organization [Select only one]:

- is the sole owner of the equipment used in playing bingo.
- is the joint owner with a licensed organization of the equipment used in playing bingo.
- leases the equipment from another licensed organization under a written agreement. The fee for the equipment is not contingent upon the amount of receipts realized from the playing of bingo or the number of people attending the bingo games.
- is contracting with a charitable organization or outside operator to conduct bingo at expositions, carnivals or fairs.

13. The premises on which bingo is to be played is [Select only one]:

- owned by the organization.
- is leased from the owner under a written agreement. The rental price is not determined by the receipts realized from the bingo games nor the number of people attending the bingo games.

14. Bingo games will [Select only one]:

- be conducted by the organization no more than twice in any one week.
- only be conducted at carnivals or expositions not exceeding ten days in duration.

15. List the officers of the association:

Name _____ Title _____

Address _____ Phone _____

16. For what purposes are the proceeds from bingo used by your organization?

17. Please indicate the documentation you are providing to the County to substantiate your non-profit status: *(required)*

Articles of Incorporation

Certificate of Charter

By-Laws

18. As the authorized Executive Officer of the organization, I certify, under penalties of perjury and falsification:

- a. The organization will not permit any person under the age of 18 to play bingo unless accompanied by an adult.
- b. The organization is not leasing the premises or personal property used to play the games from a person who has been convicted of a felony or a violation of the Bingo Law.
- c. Prize limits will not exceed: \$250 per regular game, \$2,000 per jackpot game, or \$4,000 per calendar day.
- d. The organization is a not-for-profit (non-profit organization) as defined in the Bingo Law.

Signature of Executive Officer or
Secretary of the Association

Printed Name

Title

Date

COMMONWEALTH OF PENNSYLVANIA:

SS

COUNTY OF SCHUYLKILL:

Before me this day personally appeared _____ who being duly sworn according to law, deposes and says that the statements contained in the forgoing application are true and correct.

Subscribed and sworn before me this _____ day

of _____, 20_____.

Contact Information

Contact Name: _____ Phone: () _____ - _____
Email Address: _____

FOR OFFICE USE ONLY

License No. _____

Effective Date: _____

Issued: _____

Expires: _____

Replaces License Number: _____

Federal EIN No. _____

INSTRUCTIONS FOR COMPLETION OF FORM:

1. All information shall be typed or clearly printed in black or blue ink.
2. Submit the completed application to the County Treasurer, Schuylkill County Courthouse, 401 North 2nd Street, Pottsville PA 17901-2520.
3. Associations which conduct bingo during one period each year for no more than three (3) consecutive days shall pay a \$15.00 annual licensing fee. Recognized senior citizens' groups who conduct bingo for their members as well as for guests shall pay a fee of \$50.00 per year. Recognized senior citizens' groups who conduct bingo for their members only shall receive a complimentary license. The license fee for all other non-profit associations including agricultural associations and county fairs is \$100 per year.
4. Attach a copy of the association's Articles of Incorporation, Certificate of Charter or Constitution and a copy of the association's By-laws.
5. The executive officer or secretary of the association must sign the application.
6. The association must be in existence or conducting business in furtherance of its written constitution, charter, articles of incorporation or express purpose for two years prior to applying for a license. Exception: An association whose membership consists exclusively of elderly residents of a senior citizen housing project may apply for a license immediately after its organized.
7. The association will not permit any person under the age of 18 to play bingo unless accompanied by an adult.
8. The facility where the bingo will be played has adequate entrance and exits and adequate sanitary facilities.
9. The association is a non-profit association as defined in the Bingo Law.