

Schuylkill Tax Collection Committee

Meeting Agenda

Schuylkill County Court House, Courtroom No.1

Monday, December 14, 2009 at 6:00 p.m.

- I. Call Meeting to Order/Pledge of Allegiance
- II. Roll Call/Quorum Determination
- III. Delegate/Public Comment on Agenda Items
- IV. Approval of Minutes for November 16, 2009 Meeting
- V. Old Business
 - a) Establish Treasurer
 - b) Insurance/Treasurer Bond
 - c) Bylaws
- VI. New Business
 - a) Approve Meeting Dates for 2010/advertlse
 - b) Approve Solicitor Invoice
 - c) Weighted Share Operating Cost
- VII. Delegate/Public Comment
- VIII. Adjourn

**Minutes of the Schuylkill Tax Collection Committee Meeting
December 14, 2009 6:00 p.m.**

The Schuylkill Tax Collection Committee (STCC) held a meeting on Monday, December 14, 2009 commencing 6:00 p.m. in Courtroom 1 of the Schuylkill County Courthouse, 401 North Second Street, Pottsville, Pennsylvania 17901.

Chairman Jack Hurst called the meeting to order at 6:07 p.m. All present were led in the Pledge of Allegiance to the Flag. A quorum was verified.

Officers Present: Jack Hurst, Patricia Reazor and Solicitor Robert Frycklund.

Municipalities Present:

Cressona Boro	Deer Lake Boro	East Brunswick Twp	New Ringgold Boro
North Manheim Twp	Orwigsburg Boro	Wayne Twp	West Brunswick Twp
Delano Twp	Gilberton Boro	Mahanoy City Boro	Rush Twp
Cass Twp	Foster Twp	Conyngham Twp	Tamaqua Area SD
Schuylkill Twp	Ringtown Boro	Frailey Twp	Pine Grove Boro
Pine Grove Twp	Tri-Valley SD	Washington Twp	Norwegian Twp
Port Carbon Boro	Pottsville City	Blythe Twp	East Norwegian Twp
Reilly Twp	New Castle Twp	New Philadelphia Boro	St Clair Boro
North Schuylkill SD	Ryan Twp	Pottsville Area SD	Minersville Boro
Shenandoah Boro	West Mahanoy Twp	Landingville Boro	Schuylkill Haven Area SD
Schuylkill Haven Boro	South Manheim Twp	Eldred Twp	Upper Mahantango Twp
Branch Twp	Mechanicsville Boro	Mt Carbon Boro	Hegins Twp
Hubley Twp	Pine Grove Area SD	Mahanoy Area SD	Minersville Area SD

Municipalities Present:

Auburn Boro	Mahanoy Twp	Girardville Boro	Tremont Boro
Shenandoah Valley SD	Ashland Boro	Gordon Boro	Blue Mountain SD
Union Twp	Tremont Twp	Palo Alto Boro	Saint Clair Area SD
Butler Twp	Tamaqua Boro	Walker Twp	West Penn Twp
Barry Twp	Port Clinton Boro	Frackville Boro	Middleport Boro

Delegate/Public Comment on Agenda Items: No comment was given at this time.

Minutes: On Motion by Michael Van Allen, Gilberton Borough. 2nd Margaret McBreen, Port Carbon Borough and a vote by show of hands clearly showed a majority of the delegates in favor of approving the minutes as a matter of record from the November 16, 2009 STCC meeting.

Visitors Present: Jim Bush of Berkheimer

Old Business:

Establish Treasurer: Chairman Jack Hurst opened the floor for nominations for the Treasurer position. Duties of the treasurer are primarily handling receipts and disbursements for the STCC. All officers will be listed on the account and the signature of the treasurer will be required along with one officer signature. Chairman Jack Hurst made a **Motion** to nominate Patty Reazor as the treasurer, 2nd by Dave Morgan of Ryan Township and by a show of hands the majority voted yes.

Insurance/Treasurer Bond: Chairman Hurst presented a proposal for Officers Liability Insurance by Rutherford Risk Management and Insurance Professionals. A **Motion** was made to purchase an annual policy for E & O Insurance at a cost of \$6200.00 for \$1,000,000.00 of coverage by Margaret McBreen, Port Carbon Borough, 2nd by John Ketner, East Norwegian Township, and by a show of hands the majority voted yes. The proposal is on file.

A Motion was made to secure a Treasurers Bond with Seltzer Insurance at a cost of \$550.00 for \$100,000.00 coverage by Michael Van Allen, Gilberton Borough, 2nd by Larry Padora, New Ringgold Borough, and by a show of hands the majority voted yes.

Bylaws: Chairman Hurst opened the floor for questions and comments regarding the proposed Bylaws. A debate among the delegates ensued primarily concerning the weighted vote system. The majority of delegates are in favor of omitting the weighted vote system and implementing the one man one vote system. Solicitor Frycklund stated that Act 32 allows the committee to implement the one man one vote system and according to Act 32 you cannot alter the contribution of payment among delegate municipalities. The Bylaws were **Tabled**, no action taken.

The following Issues will be reviewed by the Bylaw committee:

1. Weighted vote system vs. one man one vote.
2. Total quorum to approve bylaws from 2/3 quorum to 51% quorum.
3. Article 4 regarding notice to delegates.

New Business:

Approve Meeting Dates: A **Motion** was made to approve and advertise the proposed 2010 meeting dates by Steve Pellman, Frailey Township, 2nd Leo Schwartz, Pottsville City and by a show of hands the majority voted yes. Dave Morgan, Ryan Township and Larry Padora, New Ringgold Borough, opposed the meeting dates.

Approve Solicitor Invoice: A **Motion** was made to approve for payment the Solicitor Invoice for November 2009 services In the amount of \$300.00 by Tom Oblas, Mahanoy City Borough, 2nd John Ketner, East Norwegian Township and by a show of hands the majority voted yes.

Weighted Share Operating Cost: A **Motion** was made to approve April 15, 2010 as the due date for the weighted share operating cost by Steve Pellman, Frailey Township, 2nd Julian Milewski, Ringtown Borough and by a show of hands the majority voted yes. Invoices will be distributed at the January 18, 2010 meeting.

Correspondence

The TCC received a resignation letter from Vice-Chairman Andrew Smarkanic dated December 14, 2009. A **Motion** to accept the resignation was made by Tom Oblas of Mahanoy City Boro, 2nd by Albert Lubinsky of Blythe Township, and by a show of hands the majority voted yes.

Chairman Jack Hurst opened the floor for nominations for Vice-Chairman.

A **Motion** was made to nominate Steve Pellman by Patsy Bowman, Tri-Valley School District, 2nd Leo Schwartz.

A **Motion** was made to nominate Larry Padora by Wendell Gainer, Washington Township, 2nd by Mike Van Allen, Gilberton Borough.

A **Motion** was made to close nominations by Margaret McBreen, Port Carbon Borough, 2nd Julian Milewski, Ringtown Borough and by a show of hands the majority voted yes.

A weighted roll call vote was taken. The result of the vote was 42.66% for Steve Pellman, and 30.91% for Larry Padora. The popular vote was 30 for Larry Padora and 22 for Steve Pellman. Upon recommendation of Solicitor Frycklund, Steve Pellman is the Vice-Chairman.

A memo was received from Robert Crist regarding a proposed amendment to the TCC Bylaws. Mr. Crist proposes the weighted vote described by the DCED be eliminated, and that a new voting definition be adopted that gives equal weight to each TCC delegate's vote.

Delegate/Public Comment: No comment was given at this time.

Adjourn: With no further business to be discussed, Chairman Jack Hurst adjourned the meeting at 7:34 p.m.

A handwritten signature in black ink, appearing to read "Patrick J. Reany". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

ROBERT SCOTT FRYCKLUND, ESQUIRE
ATTORNEY AT LAW

95 East Creek Drive
 Lehigh, PA 18235
 Phone: (610) 417-0081
 Email: robert@frycklund.com

DATE:	1/13/2010
INVOICE #	2010-1
Customer ID	STCC

BILL TO:
 Schuylkill Tax Collection Committee
 c/o Jack J. Hurst, Chairperson
 685 Red Dale Road
 Orwigsburg, PA 17961
 Phone: (570) 366-0515
 Email: jhurst@bmsd.org

DESCRIPTION	AMOUNT
12/11/09 Reviewed Rutherford D&O liability insurance proposal and quote [Professional services: 0.3 hours at \$125.00/hr]	37.50
12/14/09 Attendance at December meeting of Schuylkill Tax Collection Committee [Professional services: 1.8 hours at \$125.00/hr]	225.00

OTHER COMMENTS

- Total payment due in 30 days
- Please include the invoice number on your check

SUBTOTAL	\$262.50
TAX RATE	0.000%
TAX	\$0.00
OTHER	\$0.00
TOTAL	\$262.50

Make all checks payable to
 Robert Scott Frycklund, Esquire

If you have any questions about this invoice, please contact
 Robert Scott Frycklund, (610) 417-0081, robert@frycklund.com

Thank You For Your Business!

West Brunswick Township
 95 Municipal Road
 Orwigsburg, PA 17961
 570-366-0321 Phone 570-366-8684 Fax
 Email westbrunswicktp@verizon.net

Bill To: **Schuylkill Tax Collection Committee**

1/15/2010 Invoice # 011510

Payable To: **West Brunswick Township**

Date	Description	Amount
10/13/09	Letter to County Reps 4 x paper, envelope, stamps	3.76
10/27/09	Meeting with STCC officers and Solicitor 2 hours x 20.00	40.00
10/28/09	Letter to DCED	.94
11/16/09	Contact info sheets – legal size paper x 24	6.00
11/16/09	39 copies-sign in, budget, bylaws, agenda, solicitor agreement, minutes, financial agreement	9.75
11/19/09	Postage and 1 large envelope to Ryan Township	2.01
12/10/09	40 copies meeting prep	10.00
12/14/09	120 copies meeting prep	30.00
12/29/09	Quick Books setup – data entry 3 hours x20.00	60.00
12/29/09	Invoice copies 73 x .25	18.25
1/02/10	½ Quick Books Subscription Fee	174.50
1/12/10	Letter to DCED .25 x 2 plus postage @ .44	.94
1/15/10	Minute preparation .25 x 9	2.25
1/18/10	Meeting preparation 4 page packet x 50 = 200 @ .25	50.00
	TOTAL DUE	\$403.00

Respectfully submitted,
FOR THE BOARD OF SUPERVISORS

Patricia A. Reazor
 Secretary/Treasurer