

Minutes of the Schuylkill Tax Collection Committee Meeting March 22, 2016

The Schuylkill Tax Collection Committee (STCC) held a meeting on Tuesday, March 22, 2016, in the Commissioner's Board Room in the Schuylkill County Courthouse, 401 North Second Street, Pottsville, PA 17901.

Larry Padora, Chairperson, called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance to the Flag. It was verified a quorum was present.

Officers Present: Larry Padora (Chairperson), Laine Mack (Vice-Chairperson/Asst. Secretary), Gail Stehr (Secretary)

Others Present: Paul Datte (Solicitor), Ashley Levine (Berkheimer)

Members Present:

Blue Mountain SD	Auburn Boro	Cressona Boro	East Brunswick Twp.
New Ringgold Boro	North Manheim Twp.	Orwigsburg Boro	Wayne Twp.
Mahanoy Area SD	Minersville Area SD	Cass Twp.	North Schuylkill SD
Conyngham Twp.	Ringtown Boro	Pine Grove Area SD	Pine Grove Boro
Tremont Boro	Washington Twp.	Pottsville Area SD	Blythe Twp.
St. Clair Boro	Schuylkill Twp.	West Penn Twp.	Tri-Valley SD
Barry Twp.	Upper Mahantongo Twp.		

Members Absent:

Deer Lake Boro	West Brunswick Twp.	Delano Twp.	Gilberton Boro
Mahanoy City Boro	Mahanoy Twp.	Rush Twp.	Ryan Twp.
Branch Twp.	Foster Twp.	Minersville Boro	Reilly Twp.
Ashland Boro	Butler Twp.	Frackville Boro	Girardville Boro
Gordon Boro	Union Twp.	Frailey Twp.	Pine Grove Twp.
Tremont Twp.	Mechanicsville Boro	Mt. Carbon Boro	Norwegian Twp.
Palo Alto Boro	Port Carbon Boro	Pottsville City	Saint Clair Area SD
East Norwegian Twp.	Middleport Boro	New Castle Twp.	New Philadelphia Boro
Schuylkill Haven Area SD	Landingville Boro	Port Clinton Boro	Schuylkill Haven Boro
South Manheim Twp.	Shenandoah Valley SD	Shenandoah Boro	West Mahanoy Twp.
Tamaqua Area SD	Rush Twp.	Tamaqua Boro	Walker Twp.
Eldred Twp.	Hegins Twp.	Hublely Twp.	

I. Delegate/Public Comment on Agenda Items - None

II. Treasurer's Report

Linda Tarlecki (Conyngham Twp.) made the motion, which was seconded by Julian Milewski (Ringtown Boro), to approve the Treasurer's Report for March 22, 2016. Motion passed unanimously. (Copy of report on file.)

III. Minutes – September 22, 2015, and December 15, 2015

Linda Tarlecki made the motion, which was seconded by Judy Bubeck (Cressona Boro), to approve the minutes from September 22, 2015. Motion passed unanimously.

On a motion by Linda Tarlecki and seconded by Julian Milewski, the minutes from December 15, 2015, were approved. Motion passed unanimously. (Copy of both minutes on file.)

IV. Approval of Invoices

Linda Tarlecki made a motion to approve the invoice from Solicitor Datte for \$520.00 and the invoice from Gail Stehr for \$176.11. Jennifer Laudeman (Minersville Area SD) seconded the motion, which passed unanimously. (Copy of invoices on file.)

V. New Business

A. Audit for the Year Ending December 31, 2014

Solicitor Datte noted there were no issues with the audit.

Linda Tarlecki made the motion, which was seconded by Julian Milewski, to approve the Audit for the Year Ending December 31, 2014. Motion passed unanimously. (Copy of audit on file.)

B. Statement of Financial Interest

The delegates were reminded to complete a Statement of Financial Interest and turn it in to Gail Stehr, Secretary.

C. Discussion on Meeting Dates

Larry Padora (New Ringgold Boro) suggested holding TCC meetings only twice a year, except in the year when the EIT collector needs to be approved. Solicitor Datte suggested cancelling the June meeting and only hold the meetings in March, September and December. It was decided to discuss the schedule for next year at the December meeting.

D. Cancellation of June Meeting

Linda Tarlecki made the motion, which was seconded by Julian Milewski, to cancel the June 28, 2016, meeting. Motion passed unanimously.

VI. Berkheimer Update

Ashley Levine noted the following items:

- The 2015 EIT Audit as well as the 2015 SOC1 Audit should be completed by May 1.
- The filing date has been extended to April 18 this year due to Emancipation Day on April 15.

- On January 1, Berkheimer switched providers for the bond. Everything is the same, just a new company called Fidelity and Deposit Company of Maryland.
- Collections are up.
- The 2013 State Lists have been completed.

Solicitor Datte noted he reviewed the bond and everything is fine.

VII. Delegate Public Comment – None

VIII. Next Meeting – September 27, 2016, at 6:00 p.m.

IX. Adjournment

Julian Milewski made the motion, which was seconded by Linda Tarlecki, to adjourn the meeting at 6:10 p.m. Motion passed unanimously.

Gail A. Stehr, TCC Secretary