

February 14, 2011

Re: Local Services Tax collection by the Schuylkill Tax Collection Committee

Dear STCC Member:

As we begin the transition process for the Earned Income Tax (EIT) collection by our new Act 32 Tax Collector, one of our responsibilities is to notify Centax what municipalities and school districts wish to task them with collection of the Local Services Tax (LST) as well. It is one of the STCC's contractual duties to provide Centax with a list of political subdivisions that have made this election.

Attached herewith are sample resolutions for both municipalities and school districts to appoint the STCC Tax Collector as the Local Services Tax collector as well. **It is important that you let us know by the March STCC meeting whether or not your municipality/school district will be using Centax for LST collection.** You can provide us with a copy of the resolution you have passed or a letter from your council/board expressing the intention of passing the resolution and giving us the date the resolution will be considered. If we do not have a resolution or letter of intention by the March meeting, it will be your responsibility to contact Centax and organize collection with them.

As our contract provides for the same collection commission for both the EIT and LST, it is in the best interest of all of our municipalities and school districts to make this election. The relatively small amount of revenue generated by the LST would make it much more costly to contract out collection by itself.

If you have any questions, please feel free to contact me by email (Schwartz.leo@gmail.com) or by phone at 622-1234 ext. 326.

Sincerely,  
Leo E. Schwartz  
Vice Chairman, STCC