

## Minutes of the Schuylkill Tax Collection Committee Meeting September 27, 2011

The Schuylkill Tax Collection Committee (STCC) held a meeting on Tuesday, September 27, 2011, in Courtroom 1 of the Schuylkill County Courthouse, 401 North Second Street, Pottsville, PA 17901.

Larry Padora, Chairman, called the meeting to order at 6:02 p.m., followed by the Pledge of Allegiance to the Flag. It was verified that a quorum was present.

Officers Present: Larry Padora (Chairman), Leo Schwartz (Co-Chairman), Gail Stehr (Secretary)

Others Present: Paul Datte (Solicitor)

### Members Present:

Blue Mountain SD	Auburn Boro	Cressona Boro	Deer Lake Boro
East Brunswick Twp.	New Ringgold Boro	North Manheim Twp.	Wayne Twp.
Mahanoy Area SD	Gilberton Boro	Minersville Area SD	Branch Twp.
Cass Twp.	Minersville Boro	Conyngham Twp.	Ringtown Boro
Pine Grove Area SD	Pine Grove Boro	Washington Twp.	Pottsville Area SD
Mechanicsville Boro	Mt. Carbon Boro	Norwegian Twp.	Port Carbon Boro
Pottsville City	Blythe Twp.	East Norwegian Twp.	New Castle Twp.
New Philadelphia Boro	St. Clair Boro	Schuylkill Haven Area SD	Port Clinton Boro
Tamaqua Area SD	Tamaqua Boro	Tri-Valley SD	Barry Twp.
Hegins Twp.	Hublely Twp.	Upper Mahantongo Twp.	

### Members Absent:

Orwigsburg Boro	West Brunswick Twp.	Delano Twp.	Mahanoy City Boro
Mahanoy Twp.	Rush Twp.	Ryan Twp.	Foster Twp.
Reilly Twp.	North Schuylkill SD	Ashland Boro	Butler Twp.
Frackville Boro	Girardville Boro	Gordon Boro	Union Twp.
Frailey Twp.	Pine Grove Twp.	Tremont Boro	Tremont Twp.
Palo Alto Boro	Saint Clair Area SD	Middleport Boro	Landingville Boro
Schuylkill Haven Boro	South Manheim Twp.	Shenandoah Valley SD	Shenandoah Boro
West Mahanoy Twp.	Rush Twp.	Schuylkill Twp.	Walker Twp.
West Penn Twp.	Eldred Twp.		

## I. Delegate/Public Comment on Agenda Items

### A. Question Regarding Solicitor's Invoice

Mike Van Allen (Gilberton Boro) questioned what the balance of \$2,266 was for on the Cerullo, Datte & Wallbillich invoice. Solicitor Datte responded that it was for current services rendered to the Schuylkill TCC.

## **II. Approval of Minutes**

Linda Tarlecki (Conyngham Twp) made the motion, which was seconded by Mike Van Allen, to approve the minutes from June 28, 2011. Motion passed by a unanimous vote.

## **III. Treasurer's Report & Approval of Invoice**

Jim Wosochlo (Deer Lake Boro) made the motion, which was seconded by Julian Milewski (Ringtown Boro) to approve the Treasurer's Report as of August 31, 2011, and the payment of an invoice to Cerullo, Datte & Wallbillich PC in the amount of \$2,266.00. Motion passed by a unanimous vote. (Copy of Treasurer's Report on file.)

## **IV. Old Business**

### **A. EIT Ordinance & Taxpayer Bill of Rights**

Solicitor Datte mentioned that Centax is still missing some documents from the municipalities and school districts. He encourages everyone to go into the Centax website and see what documents the municipalities/school districts need to provide to Centax. The EIT Ordinance should be adopted no later than the municipality/school district November meeting. Solicitor Datte also noted that the Schuylkill TCC is one of the more compliant counties and that it is further ahead of everyone else besides one county that already deals with Centax.

Leo Schwartz (Pottsville City) questioned when the Taxpayer Bill of Rights was passed? Solicitor Datte responded that he thought it was around 1997 or 1998. It was the late 1990s when it was enacted. One can go online on the DCED website and find a sample ordinance and things that go with the ordinance. Leo Schwartz noted that the Bill of Rights is state mandated. Roland Price (St. Clair Boro) commented that Centax did send them a copy of the resolution. He would send it to Gail Stehr and she in turn could forward it to Leo Schwartz, Larry Padora and Solicitor Datte to review.

### **B. Transition Process**

#### **1. Chamber of Commerce Breakfast**

Leo Schwartz noted he thought the Chamber of Commerce Breakfast went extremely well. However, there were some people that did not know what it was about. Larry Padora stated that maybe another meeting could be scheduled.

#### **2. Notification to Employers and Taxpayers**

Solicitor Datte stated that Centax has to get out the state mandated notification to employers by sometime in October. Maybe another meeting could be scheduled after this.

3. Transition Packet

Solicitor Datte has been talking with Centax to see what information they still need. Larry Padora noted that Centax might have their office open in December.

**C. Alternate Delegates**

Leo Schwartz asked the delegates to talk to their neighboring municipalities to try and see that they have a delegate represent their township/boro. The last few meetings have been close to having a quorum. December's meeting is very important since it is reorganizational time. Larry Wittig (Tamaqua Area SD) commented he has noticed that no one has been attending from West Penn Twp. Larry Padora replied that maybe Mr. Wittig could have them appoint him as their alternate.

**V. New Business**

**A. Annual Reorganization Meeting**

Appointing the TCC insurance carrier, solicitor, auditor and the Tax Appeal Board all lead up to the annual reorganization meeting scheduled for December 27, 2011. The TCC needs to figure out the procedure for the Tax Appeal Board if someone were to challenge the TCC. Leo Schwartz and Larry Padora are working on RFPs for the different appointments.

It was questioned if the date of the December meeting should be changed since it is so close to the holidays. It was noted that Ann Pascavage had figured out this was the only day no one had municipal/school board meetings scheduled. Larry Padora stated it is his personal feeling that this is a regular work day and the meeting should be kept at listed.

**B. 2012 Budget**

The Budget Committee was requested to stay for a quick meeting after the adjournment of the TCC meeting. There will probably be no need to bill anyone for next year; it will just be a matter of getting the budget on paper.

**C. Resignation of Patty Reazor, Treasurer**

It was noted that Patty Reazor will not be running for treasurer for 2012. This should be given thought for the next meeting if someone would be interested in this position.

**D. Tax Appeal Board Alternate**

Leo Schwartz mentioned the delegates should also give thought to being an alternate on the tax appeal board.

**E. Voted Weight**

Solicitor Datte noted that the voted weight would be recalculated. The census figures will be used for the new calculations and this should be in place before the December meeting.

**F. Wendell Gainer (Washington Twp.)**

Wendell Gainer (Washington Twp.) questioned who should get the forms and the resolutions. It was noted this is to go to Centax.

**VI. Delegate/Public Comment – None**

**VII. Next Meeting Date**

The next Schuylkill TCC meeting is scheduled for Tuesday, December 27, at 6:00 p.m.

**VIII. Adjournment**

Mike Van Allen made the motion, which was seconded by Jim Wosochlo, to adjourn the meeting at 6:25 p.m. The meeting was adjourned.

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Gail A. Stehr, TCC Secretary